

## CUAC Safety Statement

### Statement of General Policy:

Cambridge University Automobile Club is strongly committed to encouraging our members to take part, whilst seeking to ensure that the health, well-being and safety of each individual is managed effectively, and that the safety of all external parties is considered and managed.

### Safety Responsibilities and Arrangements:

<b>Responsibility</b>	<b>Officer Responsible</b>	<b>Specific Safety Arrangements</b>
<b>General oversight of club safety management</b>	<b>Safety Officer</b>	<p>Undertake regular, recorded risk assessment of all activities undertaken by the club.</p> <p>Ensure all venues used by the club have appropriate health and safety policies in place including signage and relevant, up-to-date risk assessments.</p> <p>Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness (as a minimum once per year at the AGM).</p>
<b>Clear communication with event attendees on safety matters.</b>	<b>Events Officer</b>	<p>Ensure that all attendees are given the appropriate level of training and competition as assessed by both the events officer and by staff at the venues, including flag knowledge, safety equipment knowledge and sufficient kart control.</p> <p>Ensure that all attendees are aware of, understand and follow the club's health and safety policy.</p> <p>Ensure that club attendees are able to raise safety concerns through ensuring the safety and events officer is known to all members.</p> <p>Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.</p>

<p><b>Effective continuous management of safety arrangements</b></p>	<p><b>Safety Officer</b></p>	<p>Appoint a competent club member to assist with health and safety responsibilities.</p> <p>Review safety procedures, arrangements and information at committee meetings.</p>
<p><b>Provide appropriate mitigation control measures for injuries</b></p>	<p><b>Safety Officer</b></p>	<p>Ensure all venues provide access to adequate first aid facilities, telephone and qualified first aider at all times.</p> <p>Report any injuries or accidents sustained during any club activity or incidents that may have led to injury/ill health whilst on the club premises to the Sports Service and track officials and investigate when necessary.</p>
<p><b>Uphold a culture that supports the safety policy</b></p>	<p><b>All club members</b></p>	<p>Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do.</p> <p>Co-operate with the club on health and safety issues.</p> <p>Correctly use all equipment provided by the club &amp; venue. Contact a track official if unsure on correct use of equipment.</p> <p>Not interfere with or misuse anything provided for your health, safety or welfare.</p> <p>Ensure reasonable care and respect is given on track to all participants – <b>it is a non-contact sport.</b></p>
<p><b>Ensure that Equipment is safe</b></p>	<p><b>Karting Captain</b></p>	<p>Maintain equipment inventory.</p> <p>Ensure that statutory equipment inspections are carried out, and that pre-use inspections are carried out and recorded at least quarterly.</p> <p>In addition ballast weights should be visually inspected for cracks and wear that could cause detachment</p>

		<p>from the vehicle before each individual race.</p> <p>Ensure that inexperienced drivers (deemed to be those that have not yet obtained their Club100 race licence or are in their first season of competition) have the required safety equipment and have installed all removable components (number plate, transponder, ballast weight and seat insert) onto their vehicle securely.</p> <p>Ensure that all damaged equipment is clearly marked and or quarantined and disposed of as soon as possible.</p>
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